PAYMENT REQUEST FORM

Please complete this form to request a full or partial lump sum payment or rollover from either your accumulation or pension account.

NOTE: If you wish to claim a tax deduction in relation to personal contributions made to your accumulation account, please complete a s290-170 notice prior to requesting a payment or rollover.

Part 1 - Member details (please complete all fields)

vMAPs Super member number

Title

Given name(s)

Surname

Date of birth

Gender: Male   Female

Street address

Town or suburb

State   Postcode

Telephone

Email (optional)

Part 2 - Rollover to other institutions (if applicable)

    Full rollover and account closure

    Partial rollover for $

Fund name

Fund USI

Your destination member account number

Street address

Town or suburb

State   Postcode

If your rollover is to an SMSF please proceed to Part 3. For any other rollovers proceed to Part 8.

Part 3 - Rollover to an SMSF (if applicable)

    Full rollover and account closure

    Partial rollover for $

SMSF name

SMSF ABN

Note: Transfers to SMSFs will not be processed until membership of the fund and the status of the fund have been verified with the ATO.

Please complete bank account details in Part 5.

SMSF address

Town or suburb

State   Postcode

Part 4 - Benefit payment amount (if applicable)

In accordance with Government guidelines, you must provide proof of identity to enable a withdrawal from superannuation funds. Please select one of the following:

Full withdrawal and account closure

Partial withdrawal for $ Gross of taxes and fees   Net of taxes and fees

Please complete bank account details in Part 5 and declaration in Part 6.

Part 5 - Bank account details

Bank account details (Note: we will only pay a withdrawal to an Australian bank account in the name of the member or SMSF):

Account name   BSB

Account number

If you are requesting a rollover to an SMSF please proceed to Part 7.

Part 6 - Lump sum payment declaration

I declare that I am accessing the benefits entitled to me on the following condition of release:

I am over 65 years old; or

I have reached preservation age, have ceased employment and do not intend to work again; or

I am over 60 years old and have ceased employment; or

I have unrestricted non-preserved benefits; or

I am applying for early release of super due to permanent incapacity, compassionate grounds, severe financial hardship or terminal medical condition. (Note: this option requires more information. Please contact the Fund for more details.)

Please proceed to Part 7.

Part 7 - Completing proof of identity (not applicable for rollovers out, except to SMSFs)

In accordance with Government guidelines, you must provide proof of identity according to one of the below options to enable a withdrawal from superannuation funds or rollover to an SMSF. **All proof of identification documents (including any linking documents) outlined below must be certified as true by an approved individual.**

Option One - Provide one of the following only:
- Current driver's licence issued under State or Territory law
- Current passport

OR

Option Two

Provide one of the following:

- Birth certificate or extract
- Citizenship certificate issued by the Commonwealth
- Pension card issued by Centrelink that entitles the person to financial benefits

AND one of the following:

- Letter from Centrelink regarding a Government Assistance payment
- Notice issued by Commonwealth, State or Territory government or local council within the last twelve months that contains your name and residential address

Have you changed your name or are you signing on behalf of another person?

If you have changed your name or are signing on behalf of the applicant, you must provide a certified linking document that proves a relationship between two (or more) names. Below are suitable linking documents:

Change of name	Marriage certificate, deed poll or change of name certificate from the Births, Deaths and Marriages Registration Office.
To sign on behalf of applicant	Guardianship papers or Power of Attorney.

Please select the documents you are enclosing with this request in accordance with the above requirements:

- Drivers licence issued under State or Territory law
- Passport
- Change of name – Marriage Certificate/Birth Certificate
- Court Orders
- Power of Attorney

- Guardianship
- Citizenship certificate issued by the Commonwealth
- Pension card issued by Centrelink that entitles the person to financial benefits
- Notice issued by the Commonwealth, State or Territory Government or local Council within the 12 months

Part 8 - Member declaration

I approve that fees, taxes or associated costs be deducted from the benefit transferred.

I authorise use of my Tax File Number information understanding that its use and disclosure are strictly regulated by the tax laws and the Privacy Act.

I acknowledge that the Trustee cannot provide me with financial advice about the consequences of the withdrawal of my benefit and that I should consult an appropriately qualified adviser for such advice. I understand that I can request appropriate information that I may reasonably require from the Fund for the purpose of understanding my benefit entitlement, including information about fees and charges that may apply.

I declare that I have fully read this form and the information completed is true and correct.

Signature of Member   Date

Name of Member

Part 9 - Financial adviser details

Title

Given name   Telephone

Surname   Email

Please email completed form and applicable certified supporting documents to **support@praemium.com.au**

For any questions or if you need assistance call 03 8622 1222 or email support@praemium.com.au.

Please ensure you have enclosed all supporting documents as specified in Part 7. Any incomplete forms or missing documents may cause a delay in the processing of your request. Your benefit payment will be calculated after we have received all the relevant and completed documents.